



## **Saint Peter's Church**

### **Job Description: Children's Pastor (Birth-Kindergarten, Part-time)**

#### **SCOPE**

A leader whose convictions affirm and will further the mission of Saint Peter's Church:  
*To be a community following Jesus for the sake the Lowcountry and beyond.*

#### **RESPONSIBILITIES**

**As a part of the Family Ministries Team, this position is designed to lead the children of Saint Peter's Church into the way of Jesus, while equipping parents and volunteers to form them.**

- Oversee and cast vision for the ministry to children, ranging from birth to kindergarten.
- Develop and encourage a core leadership team to support the vision of ministry to children.
- Recruit and equip teams of Children's Ministry Volunteers and create systems that provide for their nurture and equipping (informational/training meetings, appreciation, clear communication).
- Implement and lead all components of Sunday morning ministry including:
  - Create lesson plans from our curriculum
  - Utilize and Implement parent resources
  - Create and prepare all weekly materials and needed classroom supplies.
- Support the ministries of our church by networking these ministries with childcare providers and resources as needed.
- Lead and implement outreach opportunities for parents of children birth-kindergarten.
- Oversee the maintenance and cleaning of all classrooms and the purchase of ministry supplies
- Support and encourage East Cooper Christian teachers and students by periodically teaching in chapel and by connecting with them in natural, cyclical ways.
- Participate in and help develop pathways for family discipleship through programs and events such as Advent, Lent, Easter, Baptism, & Promotion Sunday.
- Availability for hospital and home visitation when appropriate.
- Availability for pastoral care when appropriate.

#### **To Staff:**

- Participate and engage joyfully in Saint Peter's staff culture
- Participate in weekly staff meetings
- Provide ministry updates to the Family Life Pastor.
- Meet routinely with FLP.
- Connect with Elementary Children's Pastor on formation for kids moving up to Kids Club

## **COMPETENCIES**

- High Standards and a commitment to competence and creativity in Saint Peter's apprenticeship of children.
- Competent in recruiting, developing, and equipping volunteer leaders.
- Availability and presence on Sunday mornings to execute the ministry and to respond to the needs of children and families.
- Relationally oriented with a heart focused toward children and family discipleship.
- Team player: Humble and team oriented in leadership style, fully participating in the overall leadership of our Church as a member of the Saint Peter's Staff.
- Carefully plan and manage the Children's Ministry's Budget.
- Report Contract Labor scheduled dates and pay to Saint Peter's Bookkeeper.

## **CHARACTER**

- A person of prayer, and peace, who is committed to loving and serving our Lowcountry Community in the name and power of Jesus Christ.
- Has a relationship with the Presence of God and practices the way of Jesus.
- Lives by an established Christian rule of life and seeks to cultivate the fruit of God's Spirit.
- Values self-leadership, growing and developing their leadership gifting, and is willing to take risks for the advancement of God's Kingdom.
- Relationally compatible with the Lowcountry culture.
- Enthusiasm and passion for kids in their connection to Jesus, both inside and outside the Church
- Proactive in assessing and seizing opportunities to advance the Kingdom of God.
- Lead with and honor the Saint Peter's Leadership Covenant.

## **COMPENSATION & POSITION DETAILS**

- Part time (20-25 hours) with a gross annual salary to be determined.
- Sunday is considered a work day.
- Access to Saint Peter's 403b retirement plan
- Vacation Days (10 per calendar year) and Holidays (as laid out in the Employee Manual)
- Team Leader: Family Life Pastor

The successful completion of a criminal background check and Child Protection Certification is required prior to employment.